

terms & conditions

ABN **17 646 819 672**.

SEMMA Members are those Companies who have registered their details with **SEMMA** and have been approved by the Board of Management.

Use of this website is subject to these **terms of use**.

These **terms of use** are governed by the laws in force in the State of Victoria, Australia and you irrevocably and unconditionally submit to the non-exclusive jurisdiction of the courts of the State of Victoria, Australia and any courts which may hear appeals from those courts.

membership & payment options

SEMMA operates on a membership basis which affords members access to services, events and support. Companies can become members for an annual membership fee as listed on this website. The membership fee is payable in full, via EFT, cheque or credit card. Renewal period is for 12 months from payment of invoice. New members are invoiced following approval from the **SEMMA** Board of Management and membership is activated upon payment of the invoice. New members are notified by email. New memberships are charged on full year basis.

All prices are in Australian Dollars.

Membership Subscription Rates – General (Manufacturers):

Annual sales turnover less than \$5M:	\$462.00 annually (incl. GST)
Annual sales turnover \$5M-\$10M:	\$781.00 annually (incl. GST)
Annual sales turnover greater than \$10M:	\$1,666.50 annually (incl. GST)

Membership Subscription Rates – Associate (Suppliers/Service Providers):

Annual sales turnover less than \$5M:	\$698.50 annually (incl. GST)
Annual sales turnover \$5M-\$10M:	\$1,177.00 annually (incl. GST)
Annual sales turnover greater than \$10M:	\$2,491.50 annually (incl. GST)

Currently there is no joining fee.

SEMMA offers a variety of payment options:

- credit & debit cards
- EFT
- cheque

credit & debit cards

We accept Visa & MasterCard credit and debit cards. Payment is only debited from your card at time of transaction.

All credit card transactions on this website are processed using **NAB Transact**, a secure online payment gateway that encrypts your card details in a secure host environment.

electronic funds transfer (EFT)

EFT payment option is available to **SEMMA** members. Orders will only be actioned once funds have cleared in **SEMMA's** account.

Account details are:

SEMMA

National Australia Bank

BSB 083-214

Account 551260562

cheque

Payment by private or bank cheque is accepted and should be made out to **SEMMA** and sent to:
124-130 Bangholme Road
Dandenong South Vic 3175
Australia

Allow 5 days for cheque clearance.

goods & services tax (GST)

All amounts shown on the SEMMA website are GST exclusive.

refunds

SEMMA does not offer refunds. Where **SEMMA** is not financially disadvantaged a credit may be applicable.

resignations

All resignations of membership must be made in writing.

privacy policy

Last updated 03/03/2017.

SEMMA is committed to protecting your privacy.

SEMMA does not sell, rent, loan, or give your email address or other contact information to any third party. We do not give out information about our members. Your company and/or personal details are protected by your user name and password and our secure servers, firewalls, secure premises and data management protocols. To ensure ongoing privacy we recommend you change your password from time to time, and never give your password to anyone.

your personal information

This privacy policy covers our treatment of personally identifiable information that we collect when you are on our site, and when you use our services. We commit to hold all information you provide to us in absolute privacy. Only SEMMA employees may access your information and all SEMMA employees are required to adhere to our strict privacy policies and any employee who violates the privacy policy is subject to termination and other disciplinary measures.

The amount of information we collect about you depends on how you use the website and whether you elect to give us any information about yourself by becoming a registered SEMMA member or registering for an event. SEMMA may use your personal information to:

- (a) send you relevant information by email or post; and
- (b) compile a consumer profile about you to enable SEMMA to better serve you; and
- (c) complete a transaction using credit card information you provide to us.

We do not store cardholder information supplied by you, destroying any references to your cardholder information following the completed transaction. This is a security practice all SEMMA employees must adhere to. All on-line credit card transactions to purchase SEMMA products and services, are made on a secure NAB hosted payments facility managed by the NAB. Please see the NAB privacy policy for further information.

If you visit this website to read or download information we record your server address, domain name, the date and time of your visit and the information downloaded. This information is used for statistical and site development purposes only.

We endeavour to take all reasonable steps to keep secure any information, which we hold about you, and to keep this information accurate and up-to-date. Your information is stored in secure servers that are protected in secure facilities. However, we are not responsible for events arising from unauthorised access to your personal information.

You can also play an important role in keeping your personal information secure, by maintaining confidentiality of any user name, password, profile and accounts used on the website. Please advise us immediately if there is any unauthorised use of your user name, password, profile or accounts by any other Internet user or any other breach of security.

Should you wish to review or make any corrections to your personal information you can do this anytime in your member profile.

use of your personal information

If you decide to become a **SEMMA** member, you will receive email/written communication from us to confirm your registration/application. From time to time, members may receive notification of events, media releases, newsletters and/or opportunities.

links

The **SEMMA** website contains links to other web sites that are not controlled by **SEMMA** ("Third Party Sites"). Please be aware that we are not responsible for the privacy practices of such other sites. We encourage our users to be aware when they leave our site and to read the privacy statements of each and every website that collects personally identifiable information. The **SEMMA** privacy policy applies only to information collected by this website.

changes to this privacy policy

SEMMA will occasionally update this Privacy Policy. When we do, we will also revise the "last updated" date at the top of the Privacy Policy. For material changes to this statement, **SEMMA** will notify our members by placing information on the SEMMA website.

contact information

SEMMA is not obliged to provide personal information of any individual which has been collected. If you have any queries, problems or complaints relating to your privacy or would like to access your personal information held by **SEMMA**, please contact us at:

SEMMA
124-130 Bangholme Road
Dandenong South Vic 3175
Phone: 03 9768 2524
Email: info@semma.com.au

SEMMA welcomes your comments regarding our Privacy Policy and will respond immediately to rectify any problems you may have.